



Flathead County Water District No.1  
108 Cooperative Way  
Kalispell, MT 59901  
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Regular Meeting  
April 16, 2025

Members Present: B.J. Lupton, T.J. Wendt, Bob Balding, Butch Clark, Jack Fallon, Bill Matthews, and General Manager, Cindy Murray

Members Absent: Dennis Falcon

Staff Present: Andrew Kruzich, Mimi Wildeman, and Jeff Walla

B.J. Lupton, President, called the meeting to order at 7:04 a.m., declared that a quorum of voting Board members was present, welcomed the staff in attendance, and led the Pledge of Allegiance.

Bill Matthews moved to approve the Agenda, which was seconded by Jack Fallon. After discussion, the Board approved the motion by unanimous vote.

Next, the Board considered the minutes of the Regular Meeting of March 19, 2025. Jack Fallon moved to approve the minutes, which was seconded by T.J. Wendt. After discussion, the Board approved the motion by unanimous vote.

Cindy Murray presented the Manager's Report. T. J. Wendt moved to accept the Manager's Report, which was seconded by Bill Matthews. After discussion, the Board approved the motion by unanimous vote.

Jeff Walla presented the Engineer's Report. Bill Matthews moved to accept the Engineer's Report, which was seconded by T.J. Wendt. After discussion, the Board approved the motion by unanimous vote.

Cindy Murray then requested that the Board approve closing the Parkside Credit Union Account ending in 792879, including Regular Share Account 0000 with a balance of 26.44 and the Money Market Account 0030 with a balance of 1.64 effective as of April 16, 2025. Jack Fallon moved to close the Parkside Credit Union accounts, which was seconded by Bob Balding. After discussion, the Board approved the motion by unanimous vote.

Jack Fallon exited the meeting at 8:15.

The Board next considered the request presented by Jeff Walla to ratify increasing the “not to exceed” amount for the IMEG Contract for Engineering Services for the Lift Station 2, 15, and 19 Projects to \$1,100,000. T.J. Wendt moved to ratify the “not to exceed” amount of \$1,100,000 for the IMEG Contract, which was seconded by Bill Matthews. After discussion, the Board approved the motion by unanimous vote.

The Board then considered Resolution 2025-08 approving a recommendation to select Lipka Excavation LLC. for the I&I Project and enter into a contract for construction.

T.J. Wendt moved to adopt Resolution 2025-08, which was seconded by Bob Balding. After discussion, the Board approved the motion by unanimous vote.

Next, the Board considered Resolution 2025-09 relating to issuance by the District of \$511,000 of Wastewater Revenue Bonds for the I&I Project. T.J. Wendt moved to adopt Resolution 2025-09, which was seconded by Bob Balding. After discussion, the Board approved the motion by unanimous vote.

The Board then considered Resolution 2025-10 requesting reimbursement from SRF financing proceeds for the I&I Project. Bob Balding moved to adopt Resolution 2025-10, which was seconded by Bill Matthews. After discussion, the Board approved the motion by unanimous vote.

The Board then took a recess at 8:27 for 10 minutes.

B.J. Lupton reconvened the meeting at 8:37 to receive the presentation of Jacobs Engineering, who had prepared a Rate and Fee Study for the District’s FY26 rates and to consider Resolution 2025-11 providing a Notice of Intent to adopt an Ordinance concerning Increasing Water and Sewer rates and fees. T.J. Wendt moved to adopt Resolution 2025-11 with an amended Exhibit “A” to include the water and sewer fees contained in Scenario 4 on page 17 of the Jacobs Rate and Fee Study. The motion was seconded by Bob Balding. After discussion, the Board approved the motion by unanimous vote.

T.J. Wendt exited the meeting at 9:47.

Nicole Noonan, CPA, then presented her report on the FY24 Audit. Bill Matthews moved to accept the report, which was seconded by Bob Balding. After discussion, the Board approved the motion by unanimous vote.

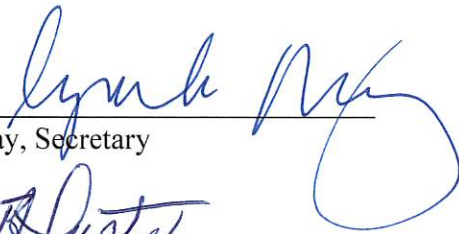
Cindy Murray requested the Board to appoint Mark James to serve as Acting General Manager for a period of two weeks from April 21<sup>st</sup> through May 5<sup>th</sup> for all purposes except signing checks or having access to checking and other financial accounts. Bob Balding moved to approve Mark James as acting General Manager for the two week period, which was seconded by Bill Matthews. After discussion, the Board approved the motion by unanimous vote.


Bob Balding presented his report approving the Oversight Reports for January, February, and March. Bill Matthews moved to accept the report, which was seconded by B.J. Lupton. After

discussion, the motion was approved by unanimous vote.

Bob Balding moved to approve Checks Written and the Chase Credit Card Charges and accept the financial statements for March 2025, which was seconded by Bill Matthews. After discussion, the Board passed the motion by unanimous vote.

The meeting was adjourned by acclamation at 10:43 a.m. The next regular Board meeting will be on May 21, 2025, at 7:00 a.m. and will include a Public Hearing on the proposed Ordinance concerning increasing Water and Sewer rates and fees. The meeting will be held at 130 Nicholson Drive, Kalispell, MT 59901

Submitted by   
Cynthia Murray, Secretary

Signed by   
B.J. Lupton, President

