



Flathead County Water District No.1  
130 Nicholson Drive  
Kalispell, MT 59901  
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Regular Meeting and Public Hearing  
May 21, 2025

Members Present: B.J. Lupton, T.J. Wendt, Bob Balding, Jack Fallon, Bill Matthews, and General Manager, Cindy Murray

Members Absent: Butch Clark

Staff Present: Mark James, Andrew Kruzich, Mimi Wildeman, and Jeff Walla

Members of the Public Present: Darren Engellant and Sophia Garrubbo

B.J. Lupton, President, called the meeting, which was held in the District Sewer Shop at 130 Nicholson Drive, Kalispell, MT 59901, to order at 7:03 a.m., declared that a quorum of voting Board members was present, welcomed the staff and members of the public in attendance, and led the Pledge of Allegiance.

T.J. Wendt moved to approve the Agenda, which was seconded by Bill Matthews. After discussion, the Board approved the motion by unanimous vote.

The Board then considered the minutes of the Regular Meeting of April 16, 2025. Bob Balding moved to approve the minutes, which was seconded by Bill Matthews. After discussion, the Board approved the motion by unanimous vote.

Next, B.J. Lupton announced at 7:07 a.m. that a Public Hearing on Proposed Water and Sewer Rate and Fee Increases would commence. Andrew Kruzich provided the Board with information about the required notices and publications that had occurred as required by Montana law to advise customers and property owners in the District and the general public of the proposed increases. Staff then presented an overview of the proposed increases, read written comments that had been received online, and provided a summary of the verbal comments received by phone. The Staff responded to questions from the Board.

Next, the Board received comments from the public in attendance. The hearing was then concluded at 8:45.

The Board then considered Resolution 2025-12 for Water and Sewer Rate and Fee Increases. Bill Matthews moved to adopt the Resolution, which was seconded by Jack Fallon. After discussion,

Resolution 2025-12 was adopted by unanimous vote.

The Board next considered Resolution 2025-13 to provide for a Low-Income Customer Assistance Program. T.J. Wendt moved to adopt the Resolution, which was seconded by Bob Balding. After discussion, Resolution 2025-13 was adopted by unanimous vote.

B.J. Lupton then announced that Agenda Item #11 would be considered next to accommodate a representative from the Engineering Firm supporting consideration of Resolution 2025-14 Authorizing Plan Approval for the Wild Rose RV Park. Jeff Walla presented Staff Recommendations for Conditional Approval of the Plans. Jack Fallon moved to adopt Resolution 2025-14, which was seconded by Bill Matthews. After discussion, the Board voted 4-1 to adopt the Resolution with Jack Fallon, Bill Matthews, T.J. Wendt, and B.J. Lupton voting aye and Bob Balding voting nay.

At 9:15, the Board took a break and reconvened at 9:25.

At that time, the Board went back to Agenda Item #9, the presentation of the Manager's Report. Bill Matthews moved to accept the Report, which was seconded by Jack Fallon. After discussion, the motion was approved by unanimous vote.

The Board then received the Engineer's Report. Bill Matthews moved to accept the Engineer's Report, which was seconded by T.J. Wendt. After discussion, the motion was approved by unanimous vote.

Jack Fallon then exited the meeting at 10:25.


Bob Balding presented the Oversight Report for April 2025.

T.J. Wendt then moved to accept the reports for Checks Written and Credit Card Payments and to accept the financial statements for April, which was seconded by Bob Balding. After discussion, the motion was approved by unanimous vote.

The meeting was adjourned by acclamation at 10:39 a.m.

The next regular meeting of the Board is on June 18, 2025, at 7:00 a.m. at 108 Cooperative Way, Kalispell, MT 59901.

Submitted by   
Cynthia Murray, Secretary

Signed by   
B.J. Lupton, President