



*Evergreen*  
**Water & Sewer**  
**DISTRICT 1** •

Flathead County Water District No.1  
130 Nicholson Drive  
Kalispell, MT 59901  
P: 406-257-5861  
E: info@evergreenwaterdistrict.com

Regular Meeting  
June 18, 2025

Members Present: B.J. Lupton, T.J. Wendt, Bob Balding, Butch Clark, Jack Fallon, Bill Matthews, and General Manager, Cindy Murray

Members Absent: Dennis Falcon

Staff Present: Mark James, Mimi Wildeman, and Jeff Walla

Members of the Public Present: None

Meeting Location: 108 Cooperative Way, Kalispell, MT 59901.

B.J. Lupton, President, called the meeting to order at 7:01 a.m., declared that a quorum of voting Board members was present, welcomed the staff in attendance, and led the Pledge of Allegiance.

Cindy Murray announced changes to the Agenda, including the postponement of Agenda Item 10 to a future meeting and moving Agenda Item 14, the Capital Budget Update, to follow Agenda Item 9. Bill Matthews moved to approve the Agenda as amended, which was seconded by Bob Balding. After discussion, the Board approved the motion by unanimous vote.

The Board then considered the minutes of the Regular Meeting of May 21, 2025. T.J. Wendt moved to approve the minutes, which was seconded by Bill Matthews. After discussion, the Board approved the motion by unanimous vote.

Next, the Board considered proposed Resolution 2025-15 Adopting Second Amended Bylaws. Jack Fallon moved to adopt the Resolution with two amendments, as follows:

Amendment #1: A change to Article VII, number 9 on page 4 in the first sentence to read as follows: "Each elected member of the Board shall receive a monthly salary not to exceed one hundred dollars to be determined annually by the Board."

Amendment #2: An additional sentence at the end of Article VIII, number 8 on page 6 as follows: "Meetings of any Advisory Committee are subject to compliance with relevant provisions of the Montana Open Meetings Act, MCA Title 2." T.J. Wendt seconded the motion. After discussion, the Board approved by unanimous vote Resolution 2025-15 with the two amendments proposed by Jack Fallon.

The Board then considered a proposal to approve an FY25 Audit Agreement with Nicole Noonan, CPA, for a fee of \$16,550. Bill Matthews moved to approve the proposed agreement, which was seconded by Bob Balding. After discussion, the Board approved the FY25 Audit Agreement by unanimous vote.

Cindy Murray and members of the Staff presented the Manger's Report. Jack Fallon moved to accept the Manager's Report, which was seconded by Bob Balding. After discussion, the Board approved the Manager's Report by unanimous vote.

Jeff Walla presented the Engineer's Report and gave an update to the 10-Year Capital Budget. Bill Matthews moved to accept the Engineer's Report, which was seconded by Bob Balding. After discussion, the Board approved the Engineer's Report by unanimous vote. The Board took no formal action on the 10-Year Capital Budget.

The Board next considered Resolution 2025-16 to recognize the contributions of Julie Spencer to the District and Montana Rural Water Association. T.J. Wendt moved to adopt the Resolution, which was seconded by Bob Balding. After discussion, Resolution 2025-16 was adopted by unanimous vote.

Mimi Wildeman then presented recommendations for Property, Liability, D&O, Cyber, and Workman's Comp Insurance Policies that are up for renewal for a maximum annual premium of 82,604.98 with a \$25,000 Property deductible that will reduce the annual premium but an estimated amount of \$22,907. Jack Fallon moved to approve the recommendations, which was seconded by T.J. Wendt.

Cindy Murray then presented personnel recommendations, including promotions for Mark James to Assistant General Manager and Michelle Wildeman to Office Manager/HR Director and Secretary to the Board, and salary recommendations for all Staff members except Andrew Kruzich, attached to the minutes as Exhibit "A." Bob Balding moved to approve the full package of personnel recommendations, which was seconded by T.J. Wendt. After discussion, the Board voted 4-1 to approve the recommendations as presented with B.J. Lupton, Bob Balding, Bill Matthews, and T.J. Wendt in favor and Jack Fallon opposed.

Bob Balding did not present an Oversight Report and will provide his May report at the next Board meeting.

T.J. Wendt then moved to accept the reports for Checks Written and Credit Card Payments and to accept the financial statements for May, which was seconded by Bob Balding. After discussion, the motion was approved by unanimous vote.

The meeting was adjourned by acclimation at 9:30 a.m.

The next regular meeting of the Board is on September 10, 2025, at 7:00 a.m. at 108 Cooperative Way, Kalispell, MT 59901.

Submitted by   
Cynthia Murray, Secretary

Signed by   
T.J. Wendt  
Vice President of the Board of Directors, acting on behalf of Board President B.J. Lupton

