



Flathead County Water District No.1
108 Cooperative Way
Kalispell, MT 59901
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Regular Meeting
September 10, 2025

Members Present: B.J. Lupton (via phone), T.J. Wendt, Bob Balding, Butch Clark, Jack Fallon, Bill Matthews, and General Manager, Cindy Murray

Members Absent: Dennis Falcon

Staff Present: Mark James, Mimi Wildeman, and Jeff Walla

Members of the Public Present: Josh Bourgouin Windsor Engineering

Meeting Location: 108 Cooperative Way, Kalispell, MT 59901.

T.J. Wendt, Vice- President, called the meeting to order at 7:02 a.m., declared that a quorum of voting Board members were present, welcomed the staff in attendance, and led the Pledge of Allegiance.

Cindy Murray announced changes to the Agenda, including the postponement of Agenda Item 16 to a future meeting. Bill Matthews moved to approve the Agenda as amended, which was seconded by Bob Balding. After discussion, the Board approved the motion by unanimous vote.

The Board then considered the minutes of the Regular Meeting of June 18, 2025. Jack Fallon moved to approve the minutes, which was seconded by Bob Balding. After discussion, the Board approved the motion by unanimous vote. No minutes were prepared for the months of July and August because the Board did not meet.

Cindy Murray and members of the Staff presented the Manger's Report. Bob Balding moved to accept the Manager's Report, which was seconded by Bill Matthews. After discussion, the Board approved the Manager's Report by unanimous vote.

Jeff Walla presented the Engineer's Report and gave an update to the 10-Year Capital Budget. Bill Matthews moved to accept the Engineer's Report, which was seconded by Bob Balding. After

discussion, the Board approved the Engineer's Report by unanimous vote. The Board took no formal action on the 10-Year Capital Budget.

The Board next considered Resolution 2025-17 providing Conditional Approval for Free House Capital Evergreen Apartments Phase 1. Jack Fallon moved to adopt the Resolution, which was seconded by Bill Mathews. After discussion, Resolution 2025-17 was adopted by unanimous vote.

The Board next considered Staff's request to authorize an application to SRF for additional borrowing to complete the LS19 Project in the approximate amount of \$450,000 with final approval of the SRF Bond issuance to be presented to the Board at a later meeting. Jack Fallon moved to have the staff work on getting additional funding secured, which was seconded by Bob Balding. After discussion was adopted by unanimous vote.

The Board next considered Resolution 2025-18 to ratify an increase to the not to exceed amount for the S&L Contract for the Lift Station 19 Project to \$4,934,499.00, and to approve Change Order Number 6 to continue work on the Project within the current SRF funding prior to consideration by the Board of a completion SRF Bond issuance to provide additional funding for the Project. Jack Fallon moved to adopt the Resolution, which was seconded by Bill Mathews. After discussion, Resolution 2025-18 was adopted by unanimous vote.

The Board then considered Staff's request to increase the "not to exceed" amount for the IMEG Contract for Lift Stations 2, 15, and 19 to \$1,500,000. Bill Mathews moved to approve the request, which was seconded by Bob Balding. After discussion, the request for increase of the IMEG was adopted by unanimous vote.

Next, the Board considered recommendations of the USDA Cynthia Project SOQ Evaluation Committee to proceed with contract negotiations for engineering services. The Committee's recommendation was to have Morrison Maierle selected as the engineering firm for the project. Bob Balding moved to approve the Committee's recommendations and selected Morrison Maierle as the engineering firm, which was seconded by Bill Mathews. After discussion, the Committee's recommendation was adopted by unanimous vote.

Mimi Wildeman then presented personnel recommendations that were overlooked at the June meeting. The recommendation was to approve Jeff Walla and Cindy Murray for reduced hours to 36 hours per week at their current levels of compensation. Bob Balding moved to approve the personnel recommendations, which was seconded by Bill Mathews. After discussion, the recommendations were adopted by unanimous vote.

Next the Board considered Resolution 2025-19 authorizing participation in the Montana Board of Investments Short-Term Investment Pool (STIP) and investment of District funds in the STIP. Jack Fallon moved to adopt the Resolution 2025-19, which was seconded by Bill Mathews. After discussion, Resolution 2025-19 was adopted by unanimous vote.

Bob Balding did not present an Oversight Report and will provide his May, June, and July reports at the next Board meeting.

Jack Fallon then moved to accept the reports for Checks Written and Credit Card Payments and to accept the financial statements for June, which was seconded by Bob Balding. After discussion, the motion was approved by unanimous vote. Due to the Black Mountain accounting software conversion, the July, August, and September financials will be considered by the Board at the October meeting.

The meeting was adjourned by acclamation at 9:22 a.m.

The next regular meeting of the Board is on October 15, 2025, at 7:00 a.m. at 108 Cooperative Way, Kalispell, MT 59901.

Submitted by Mimi Wildeman
Mimi Wildeman, Secretary

Signed by T.J. Wendt
T.J. Wendt
Vice President of the Board of Directors, acting on behalf of Board President B.J. Lupton

