

Water & Sewer Maintenance I

Possession of or ability to train and obtain a Class 2 Certification in Water Distribution and Class 3 Water Treatment Certification. Attendance at schools and workshops to remain in compliance with required continuing education credits.

This employee will perform all duties as directed by the General Manager and Field Supervisor or Assistant Field Supervisor. These duties may include, but are not limited to:

Perform repair and maintenance as directed on any and all District property and equipment, maintain the distribution and collection systems in proper repair and in compliance with state and federal standards. Among other equipment and property, this would include mains, septic tanks, curbstops, fire hydrants, valves, meters, outreaders, buildings, vehicles, mowing grass, janitorial duties, and any other repair and maintenance requested by the General Manager or Field Supervisor. Records will be kept of repairs and maintenance as requested by the General Manager or Field Supervisor.

Sampling as required by state law or requested by the General Manager or Field Supervisor.

Perform taps on water and sewer mains.

Make recommendations for ordering and purchasing necessary equipment and supplies.

Inspection of all water and sewer installations, including main extensions, service lines, septic tanks, etc., to insure they are installed to meet District specifications.

Locating mains, curbstops, valves, etc. as requested.

Operation of valves and fire hydrants on an annual basis.

Read meters on a monthly basis.

Interactions with customers for trouble calls, maintenance, and meter reading.

Keep records of inspections, water, and sewer flows, etc., as directed.

May sometimes be requested to help with duties in the office.

This position will be considered an on-call position. The employee filling this position will participate, at some point when the staff and management agree that person is competent, in the on-call rotation, and be compensated at the on-call rate set by the Board

of Directors. The on-call policy is described in section 4 of the District Personnel Policy Manual.

Physical activities that are associated with duties pertaining to this job description include, but are not limited to the following:

- Crawling under mobile homes or crawl spaces of homes
- Climbing in and out of meter pits
- Climbing in and out of ditches
- Squatting while performing certain duties
- Considerable amount of walking
- Considerable amount of getting in and out of vehicles
- Pulling manhole covers
- Lifting up to 100 lbs.