



Evergreen
Water & Sewer
DISTRICT 1 •

Flathead County Water District No.1
108 Cooperative Way
Kalispell, MT 59901
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Regular Meeting
February 25, 2026

Members Present: B.J. Lupton, T.J. Wendt, Jack Fallon, Bill Matthews, Bob Balding and General Manager, Cindy Murray

Members Absent: Butch Clark

Staff Present: Mark James, Mimi Wildeman, and Jeff Walla

Members of the Public Present: Great West Engineers Carrie Gardner and Jessica Salo

Meeting Location: 108 Cooperative Way, Kalispell, MT 59901.

B.J. Lupton President, called the meeting to order at 7:01 a.m., declared that a quorum of voting Board members were present, welcomed the staff in attendance, and led the Pledge of Allegiance.

Cindy Murray announced changes to the Agenda, including the postponement of Agenda Item 9 to a future meeting. Bill Matthews moved to approve the Agenda as amended, which was seconded by Jack Fallon. After discussion, the Board approved the motion by unanimous vote.

The Board then considered the minutes of the Regular Meeting of January 18, 2026. Jack Fallon moved to approve the minutes, which was seconded by Bill Matthews. After discussion, the Board approved the motion by unanimous vote.

Cindy Murray and members of the Staff presented the Manager's Report. Jack Fallon moved to accept the Manager's Report, which was seconded by TJ Wendt. After discussion, the Board approved the motion by unanimous vote.

Jeff Walla presented the Engineer's Report and gave an update to the 10-Year Capital Budget. Bill Matthews moved to accept the Engineer's Report, which was seconded by TJ Wendt. After discussion, the Board approved the motion by unanimous vote. The Board took no formal action on the 10-Year Capital Budget.

Cindy Murray presented the Mid-Year O&M Budget Review.

The Board next considered Resolution 2026-02 to increase the not to exceed amount for the S&L Contract for the Lift Station 19 Project to \$5,350,000.00. Jeff Walla. Jack Fallon moved to adopt the Resolution, which was seconded by TJ Wendt. After discussion, Resolution 2026-02 was adopted by unanimous vote.

The next order of business was a presentation by Mimi Wildeman of recommendations for the – 2026- 2027 Employee Group Insurance Plan Health, Vision, Eye, LTD, EAP, Life, and Employer HSA contributions. Jack Fallon moved to adopt the 2026-27 Insurance recommendations, which was seconded by Bill Matthews. After discussion, the insurance recommendations were adopted by unanimous vote. A copy of the recommendations is attached to these minutes.

The next order of business was a request by Cindy Murray for the Board to ratify a one-year lease of the property at 2600 Mission Trail, formerly known as “Bob’s Property,” to Mark James. T.J. Wendt moved to ratify the property lease, which was seconded by Bob Balding. After discussion, the motion was adopted by unanimous vote.

Certain Personnel Matters were presented by Cindy Murray and Mimi Wildeman. They requested authorization to hire a full-time IT Technician and Security Specialist. Jack Fallon moved to authorized adding the new position, which was seconded by TJ Wendt. After discussion, the motion was adopted by unanimous vote.

Cindy Murray then requested authority to amend the Comp Time policy applicable to exempt employees to limit accrued time to 40 hours during a fiscal year, to retroactively pay Mark James and Mimi Wildeman for a portion of their accumulated Comp time over 40 hours accrued in 2026, and to adjust their salaries for the remainder of 2026 to reflect a higher rate due to additional work load and responsibilities as a result of staff changes. Bill Matthews moved to authorize the request, including the Comp Time policy amendment, and the retroactive pay and salary adjustments for Mark James and Mimi Wildeman. The motion was seconded by Bob Balding. After discussion, the motion was adopted by unanimous vote.

The Board next considered Resolution 2026-03 Authorizing ACH Payments to Vendors. T.J. Wendt moved to approve the resolution, which was seconded by Bill Matthews. After discussion, Resolution 2026-03 was adopted by unanimous vote.

The Oversight Reports for November and December 2025, and January 2026, were presented by Bob Balding.

Jack Fallon made a motion to approve the reports for Checks Written and Chase Credit Card Payments and accept the financial statements for November and December 2025 and January 2026. Bill Matthews seconded the motion. After discussion, the motion was approved by unanimous vote.

The meeting was adjourned by acclamation at 9:15 a.m.

The next regular meeting of the Board is on April 8, 2026, at 7:00 a.m. at 108 Cooperative Way, Kalispell, MT 59901.

Mimi Wildeman

Submitted by
Mimi Wildeman, Secretary

TJ Wendt FBO BJ Lupton

Signed by B.J. Lupton, President

